

CHLOE CHUN ACROBATICS

Safeguarding & Child Protection Policy



Effective date: 25 August 2026

Document owner: Chloe Chun, Owner & Head Coach

Review date: 25 August 2027, or sooner where legislation, guidance, services or business arrangements change.

This policy applies to all coaching delivered by Chloe Chun Acrobatics to children and young people. It is designed for an independent out-of-school sports coaching setting and should be read alongside current safeguarding guidance.

1. POLICY STATEMENT

Chloe Chun Acrobatics is committed to safeguarding and promoting the welfare of every child and young person who participates in its activities. The welfare and best interests of children are prioritised over competitive, commercial or performance objectives.

2. SCOPE

- Acrobatics classes, cheer classes and tumbling/coaching sessions.
- Private one-to-one and small-group coaching.
- Competitive choreography and competition preparation.
- Online coaching and communications relating to coaching.
- Activities delivered at hired studios, sports facilities or other venues.

3. SAFEGUARDING LEAD

Designated Safeguarding Lead (DSL): Chloe Chun, Owner & Head Coach.

Contact: chloechunacrobatics@gmail.com

Where another organisation controls safeguarding at a venue, Chloe Chun Acrobatics will cooperate with that organisation's safeguarding arrangements while retaining responsibility for responding appropriately to concerns arising from its own coaching.

4. PRINCIPLES

- Children should be protected from abuse, neglect, exploitation and avoidable harm.
- Every child should be treated with dignity, respect and without discrimination.
- Children should be listened to and taken seriously.
- Safeguarding is everyone's responsibility, and concerns should be reported promptly.
- Information will be shared on a need-to-know basis and where necessary to protect a child.

5. TYPES OF CONCERN

- Physical abuse.
- Emotional or psychological abuse.
- Sexual abuse or grooming.
- Neglect.
- Bullying, harassment or discriminatory abuse.
- Online abuse, inappropriate contact or exploitation.
- Domestic abuse or other circumstances that may place a child at risk.
- Self-harm, suicidal concerns or other immediate welfare concerns.
- Concerns arising from unsafe coaching practice or inappropriate adult-child boundaries.

6. RECOGNISING AND RESPONDING TO CONCERNS

- Listen calmly and take the child seriously.
- Do not promise confidentiality. Explain that information may need to be shared to keep them or someone else safe.
- Do not investigate, interrogate or ask leading questions. Record the child's words as accurately as possible.
- Record the date, time, location, people involved, what was observed or disclosed, and actions taken.
- Report the concern to the DSL as soon as possible, unless the concern is about the DSL.
- Where immediate danger or an emergency exists, contact the appropriate emergency or safeguarding authority without delay.

7. ALLEGATIONS OR CONCERNS ABOUT THE COACH

If a concern relates to Chloe Chun or another adult involved in coaching, the concern must not be investigated by the person who is the subject of the allegation. It should be referred to the appropriate local authority safeguarding route or other relevant authority, as appropriate. If the DSL is the subject of the concern, an alternative safeguarding route must be used.

8. SAFER WORKING PRACTICE

- Physical contact will be professional, necessary for coaching or safety, proportionate and explained where appropriate.
- Coaching should be conducted in environments that are suitable, visible and reasonably safe.
- One-to-one coaching with children should be managed transparently. Parents/carers are encouraged to supervise private or online sessions where appropriate.
- Communication with children should be professional and primarily related to coaching. Where practical, communications should involve or be visible to a parent/carers.
- Personal social-media contact with children should be avoided where it is not necessary for the coaching service.
- No sexualised, humiliating, threatening or discriminatory language or behaviour is acceptable.

9. PHYSICAL CONTACT IN ACROBATICS AND CHEER

Because acrobatics and cheerleading may require spotting, supporting, lifting or other physical assistance, contact may be necessary for safe coaching. The coach will use appropriate technique, explain or signal physical assistance where reasonably possible, respect a participant's boundaries and avoid unnecessary contact.

10. PHOTOGRAPHY AND RECORDING

Photography and video of children will only be taken or used in accordance with the business's consent and privacy arrangements. Safeguarding, privacy and dignity take priority over promotional purposes.

11. RECRUITMENT, CHECKS AND TRAINING

Where additional coaches, assistants or volunteers are engaged, Chloe Chun Acrobatics will use appropriate safer-recruitment checks, references and safeguarding measures relevant to the role. DBS eligibility will be assessed according to the role and current DBS guidance. Safeguarding knowledge and training will be kept under review.

12. PARENTS AND CARERS

- Parents/carers will be given clear information about the services, safeguarding arrangements and how to raise concerns.
- Parents/carers must provide accurate emergency and medical information and notify the business of material changes.
- Parents/carers should report concerns promptly rather than waiting for a routine review.

13. CONFIDENTIALITY AND INFORMATION SHARING

Safeguarding information will be handled sensitively. Confidentiality is not absolute: information may be shared without consent where necessary and lawful to protect a child, prevent serious harm or comply with a legal obligation.

14. REVIEW

This policy will be reviewed at least annually and following any safeguarding incident, significant change in services, relevant legislative change or updated safeguarding guidance.

15. CONTACT

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Owner & Head Coach: Chloe Chun